

## Statement of Deficiencies

### 5303-F: Required Notification

Not Met

#### Findings/Corrections

5303.F. Within 24 hours or the next workday, the director did not notify the Bureau of the following reportable incident. A verbal report was not followed by a written report: [ death of a child while in the care of the provider; illness or injury requiring hospitalization or professional medical attention other than first aid of a child while in the care of the provider; fire; structural disaster; an emergency situation that required temporarily relocating the children; an unusual situation which affected the care of a child or children; a child left the center unsupervised or with an unauthorized person. ]

On 9/23/04 child cut the back of his head "going to sit in chair missed chair fell hit brick wall and cut his head." Report noted that Acadian Ambulance was called and" he was taken to the hospital."

### 5305-J: Emergency Person

Not Met

#### Findings/Corrections

5305.J. The Provider did not have an individual immediately available in case of emergency. The name and telephone number of the emergency person shall be **posted** near the telephone.

### 5306-J: Non-Discrimination Policy

Not Met

#### Findings/Corrections

5306.J. The Provider did not have a **posted policy** that states that **discrimination on the basis of race, color, creed, sex, national origin, handicapping condition, ancestry, or whether the child is being breastfed is prohibited.**

### 5311-A: Personnel Records

Not Met

#### Findings/Corrections

5311.A.4. Health records to include documentation of good health, signed by a physician or designee was not available for: [ two of four staff did not have current statement on file ].

5311.A.5. Documentation of a satisfactory criminal record check, as required by Louisiana R.S. 15:587.1, was not available for staff as follows: [ The original copy of the criminal clearance on one employee was not available ]. Center only had a copy of the criminal clearance for this employee.

### 5312-C: Annual Review

Not Met

#### Findings/Corrections

5312.C. Provider lacked documentation that all staff have annually reviewed the following topics:

Center policies and practices including health and safety procedures;

Emergency and evacuation plan;

Supervision of children;

Discipline policy;

Job description;

Individual needs of the children enrolled;

Detecting and reporting child abuse and neglect;

Current Child Day Care Class "A" Minimum Licensing Standards;

Confidentiality of information regarding children and their families.

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### 5312-D: Continuing Education

Not Met

#### Findings/Corrections

5312.D.1. There was no documentation that paid and non-paid staff, one of four staff, who are left alone with children, or who have supervisory or disciplinary authority over children have obtained 12 clock hours of approved training per center's anniversary year. This is in addition to the required training from the Department of Health, Pediatric First Aid and Infant/Child/Adult CPR.

. The Director/Director Designee lacked documentation that at least three (3) clock hours of the required twelve (12) clock hours of training was in administrative issues. Director/Director Designee had a total of 12 hours, but none of the hours are in administrative issues.

### 5321-J: Daily Observation of Children

Not Met

#### Findings/Corrections

5321.J. The provider's documentation of observations noted on children for possible signs of illness, infections, bruises and injuries, physical condition, etc. upon arrival to the center do not consistently document an explanation from parent and/or child

### 5321-K: Incidents and Accidents

Not Met

#### Findings/Corrections

5321.K. The provider's documentation of incidents of injuries and accidents was incomplete as the following was not noted: date and time of incident; location where incident took place; description of how incident occurred; actions taken; time of parental notification; signature of person notifying parent. Date of incident was 4-27-05 and 4-17-05.

A complete log includes: the name of child, date and time of incident, location where the incident took place, description of how incident occurred, part of body involved, actions taken, time of parental notification, signature of person notifying parent.

The Provider did not have documentation of **immediate** notification to the parent or designated person when the following occurred to a child: head injury. ("He was knocked down by another he hit his head on cement and busted his arm ice applied) Incident occurred **at time not noted** on 4/14/05 and the parent was notified **at time not noted**.

### 5321-L: Illnesses and Unusual Behavior

Not Met

#### Findings/Corrections

5321.L. The Provider's documentation of illnesses was incomplete as it did not include: type/description of illness or unusual behavior; date and time of onset; action taken; time of parental notification; signature of person notifying parent.

Complete documentation includes: child's name; type/description of illness or unusual behavior; date and time of onset; action taken; time of parental notification; and signature of person notifying parent.

### 5327-L: Clean of Hazards

Not Met

#### Findings/Corrections

**Center Not Free of Hazards** 5327.L. The center and yard were not free of hazards as light bulb is missing in the light fixture in the hall bathroom.  
metal barrel climber under the slide has holes with sharp edges.

## ***Statement of Deficiencies***

### **5327-M: Alcohol, Tobacco, etc. Prohibitions**

**Not Met**

#### **Findings/Corrections**

5327.M. The Provider lacked a **posted** notice that prohibits the use of alcohol, tobacco and the use or possession of illegal substances or unauthorized potentially toxic substances, fireworks, firearms, pellet or BB guns (loaded or unloaded) on the child care premises.